



WEDDINGS AT WSUMC



WASHINGTON
STREET UNITED
METHODIST
CHURCH

109 S. WASHINGTON ST. • ALEXANDRIA, VA 22314 • WWW.WSUMC.COM

POLICIES FOR WEDDING FLORISTS

The policies for florists apply whether the family chooses to use the services of a professional florist or those of a non-professional friend or relative. It is the responsibility of the family to ensure that anyone ordering or handling floral or other decorations is supplied with a copy of these policies.

It is the responsibility of the florist to keep a current copy of these policies on file and to comply with them. The Weddings section of the WSUMC website (www.wsumc.com) will have the most recent copy of them.

Any florist failing to follow these policies will not be permitted to return to work at Washington Street UMC. The florist also will be responsible for any damages incurred.

SET-UP AND REMOVAL

Florists may begin decorating the sanctuary no more than 1.5 hours before the service is to begin.

Florists must clean up any debris from the installation and removal of arrangements and should plan on bringing brooms, dustpans, towels or other equipment necessary for doing so.

All decorations must be removed immediately following the service. Any items not removed by the florist or family will be discarded by church staff or volunteers to allow preparation for other worship services or events.

CANDLES AND CANDLEHOLDERS

The candlesticks and / or candelabra may be used upon request. There are various types of candleholders available:

- Floor candelabra (silver)
- Single candlesticks (silver & brass)
- Christ candle (silver)

Candles can be furnished by the church for a small charge.

Florists also may supply floor candelabra (dripleless candles only - the florist is responsible for any damage).

continued



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OTHER INFORMATION

- Small arrangements of flowers and/or greenery may be attached at the ends of the pews using ribbon only. To allow the wedding party to pass down the narrow aisles, such arrangements should not extend more than 6" into the aisle. No other objects may be placed in the aisles.
- Use only ribbon to fasten decorations to the pews. Tape, pins, nails, tacks, or glue may not be used anywhere in the building, including on the furnishings.
- If it is desired for the flower girl to scatter flower petals, they must be silk flower petals.
- Nothing may be placed on the kneeling railings.
- Church furniture, paraments (cloths), and other furnishings are a part of the worship setting and may not be removed or altered.
- Aisle cloths are not permitted.

Diagram of Washington Street's sanctuary altar to help identify possible locations for candlesticks, candelabra, or flower arrangements.

Key: A = Altar Table C = Chair L = Lectern P = Pulpit

